

# ROOM WITH A VIEW

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SET MENU PACKAGE

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ST ANDREWS  
HOTEL FITZROY





# SET MENU

*The "Room with a View" is situated in the front of the Hotel and overlooks the spectacular Carlton Gardens. The room is charmingly decorated and provides a relaxed setting for an enjoyable lunch or dinner event.*

The room seats up to 40 guests comfortably.

## **PACKAGE A**

(ENTRÉE + MAIN + DESSERT)

**\$80 per person**

## **PACKAGE B**

(ENTRÉE + MAIN)

**\$75 per person**

## **PACKAGE C**

(MAIN + DESSERT)

**\$65 per person**

## THESE PACKAGES INCLUDE

*Personalised food and drink menus*

*White linen napkins and tablecloths*

*Full table service*

*Floral centerpieces and tea-light candles on each table*

*Assorted fresh bread rolls*

*Main course served with shared garden salad*

*Freshly brewed coffee and tea service*

*Celebration cake cut, garnished and served (if applicable)*

*A minimum spend of **\$3,000** is required to secure the Room with a View exclusively.*

*A deposit of \$500.00 is required 2 weeks upon confirming the function date.*



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# BEVERAGES

**Beverages can be included and served for a continuous period for a set price per head.**

**3 HOURS**  
*\$45 per person*

**4 HOURS**  
*\$55 per person*

**5 HOURS**  
*\$65 per person*

Alternatively, beverages can be charged on a consumption basis, and either be purchased by guests for each individual beverage or placed on an account for the host to pay (bar tab).

**Please note we require a minimum spend of \$25.00 per person on beverages.**

**Beverages included in the all-inclusive function fee are listed below.**

*Additional beverages may be purchased at bar prices for each individual beverage.*

## **TAP BEER**

Carlton Draught  
Pirate Life Pale Ale  
Stella Artois  
Bulmers Apple Cider  
Balter XPA  
Rotatating Craft Beer  
Cascade Premium  
Light (bottled)

## **SPARKLING WINE**

Chalk Hill Blue Bubbles

## **BOTTLED WINE**

Chalk Hill Blue Semillon –  
Sauvignon Blanc  
Chalk Hill Blue Moscato  
Chalk Hill Blue Shiraz Cabernet  
Chalk Hill Blue Cabernet Merlot

## **SOFT DRINKS**

Coke  
Coke No Sugar  
Sprite  
Lift  
Soda Water  
Dry Ginger Ale  
Lemon, Lime & Bitters  
Sparkling Mineral Water

## **JUICES**

Orange  
Apple  
Pineapple  
Cranberry

\*Spirits are not included in the function fee but can be purchased at the bar by guests.





# ALL-INCLUSIVE PACKAGE

## OPTION 2: ALL-INCLUSIVE PACKAGE

*Includes canapés + three courses + 5-hour beverage package for a set price per person.*

*\$145 per person*

- 5.5-hour maximum function duration
- 5-hour continuous beverage package
  - Assorted canapés on guest arrival (3 x canapés per person – Chef's selection)
  - Three-course menu (menu changes seasonally – sample menu attached)
    - Assorted fresh bread rolls
- Mains served with shared garden salad
- Freshly brewed coffee and tea service
  - Personalised food menus, table numbers, drinks menus for tables
  - Cake table and knife, gift table
  - Wall mounted plasma screen
    - Heating and cooling
- Celebration cake cut, garnished and served
- Original 1900's open wood fireplace
  - Flower centerpieces on each table
    - White table linen and napkins
  - Venue hire (includes set up and styling, additional supplier bump-in time, pack down, function coordinator, bar and wait staff, all crockery and glassware)



# SAMPLE MENU

YOUR CHOICE OF TWO MENU OPTIONS FOR EACH COURSE SERVED ALTERNATIVELY

Please enquire directly for our current menu.

## ENTRÉE

### STRACCIATELLA (V, GF)

Roasted heirloom beetroot, fennel pollen

### HAM HOCK & BÉCHAMEL CROQUETTES

Pork rousing, aioli

### CALAMARI (GF)

Rocket salad, nori, aioli, lime

### WINTER DUSK MUSHROOM RISOTTO (V, GF)

Marinated wild mushrooms, mushroom cream

## MAIN COURSE

### TENDER GLAZED BEEF CHEEK (GF)

Tuscan potatoes, sautéed Winter greens

### PORK BELLY (GF)

Trio of Jerusalem artichoke, red wine jus, plum gel

### CHICKEN SUPREME

Garlic and herb skordalia, Dutch carrots

### CONE BAY BARRAMUNDI (GF)

Potato & celeriac remoulade, lemon

### MISO EGGPLANT (GF, V)

Pea & corn ragout, parsley

## DESSERT

### APPLE & BLACKBERRY CRUMBLE (GF)

Crème anglaise

### CHOCOLATE FUDGE BROWNIE

Chocolate sauce, cream

### STICKY DATE PUDDING

Toffee sauce, vanilla ice-cream

### FORD FARM CHEDDAR

Lavosh, dried apricots, quince paste (GF OPTION AVAILABLE)

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## OPTIONAL EXTRAS

### ASSORTED CANAPÉS ON ARRIVAL

(3 x per person – chef's selection)

\$8.00 per person

### ANTIPASTO PLATTERS TO SHARE

\$12.00 per person

### LOCAL CHEESE AND SEASONAL FRUIT PLATTERS TO SHARE

\$10.00 per person

### À LA CARTE SERVICE

(personalised menus – each course ordered individually by guests)

\$20.00 per person



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# ADDITIONAL SERVICES

## COCKTAILS

\$12 PER COCKTAIL

*Max 2 options. Min order 20.*

### Mojito (Classic, Strawberry or Passionfruit)

White rum, lime, mint, flavoured liqueur

### Mango Daiquiri

White rum, lime, mango liqueur

### Strawberry Daiquiri

White rum, lime, strawberry liqueur

### Cucumber and Elderflower Daiquiri

White rum, elderflower liqueur, lime, cucumber

### Watermelon and Mint Daiquiri

White rum, watermelon liqueur, mint, lime

### Margarita

Tequila, Cointreau, lime

### Negroni

Malfy Gin, Campari, sweet vermouth

### Tequila Paloma

Tequila, lime, grapefruit liqueur

### Kiki Beach

Passionfruit vodka, Chambord, lime, fresh strawberries

## FROZEN COCKTAILS

\$15 PER COCKTAIL

Mango Daiquiri, Strawberry Daiquiri, Margarita, Piña Colada, Frosé, Gin Granita

## INCLUDE BASIC SPIRITS

\$15 PER PERSON

Chivas Regal, Stoli Vodka, Stolen Rum, Tanqueray Gin, Makers Mark, Jack Daniels

## PREMIUM WINE PACKAGE

\$15 PER PERSON









# TERMS AND CONDITIONS

- 1. The Room with a View is equipped with an in-house audio system complete with surround sound and background music will be supplied.*
- 2. A minimum spend of **\$3,000** (three thousand) is required to secure the Room with a View.*
- 3. A deposit of \$500 (five hundred dollars) is required within two weeks of confirming the function date and is payable by cash, cheque, credit card or bank transfer. This deposit is non-refundable and non-transferable.*
- 4. Final guest numbers are required 7 business days prior to the event. Any guest cancellations after this time cannot be accommodated.*
- 5. Function organisers are financially responsible for any damages or theft sustained to the premises or equipment by you, your guests or invitees, employees or contractors.*
- 6. Maximum function duration is 5.5 hours. Lunch events are from 12.00pm - 5.30pm. Evening events can commence from 6.30pm. Times may be negotiable - Please enquire directly.*
- 7. A 10% surcharge applies on Sundays and a 15% surcharge applies on Public Holidays*

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# FUNCTION AGREEMENT

Function Provider – JAMAER Pty Ltd ATF The Jamaer Trust T/AS St Andrews Hotel – Fitzroy (the Venue)

ABN 29 810 361 372

## CLIENT (PERSON / COMPANY):

Name: \_\_\_\_\_ (the Client) Address: \_\_\_\_\_

Tel: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Function: \_\_\_\_\_ Type of Function: \_\_\_\_\_ Type of Catering: \_\_\_\_\_

## DURATION OF FUNCTION

The duration of a function is either defined by the function package chosen or by the function coordinator. Please note, we cannot guarantee that the function period can be extended if this later becomes necessary.

- The latest finishing times are 12.30am Monday – Saturday and 11.00pm Sundays.
- The maximum duration of this function is \_\_\_\_\_ hours and the finishing time is \_\_\_\_\_am/pm.

## GUESTS

Guests include everyone who is attending the function including you, your guests, or invitees, employees or contractors.

Minimum spend requirements are applicable and are dependent on the style of function and what day of the week the function is being held as stated in the function packages.

- A minimum of spend of \_\_\_\_\_ total (inc GST) is required to secure to the client the exclusive use of the ‘Room with a View’.
- If the minimum spend quoted for the function is not met, the additional charge will become the room hire fee and will be payable upon completion of the function.
- Final guest numbers are required 7 business days prior to your function. This number will form the basis for your final balance. After this number is confirmed, no refunds will be offered should your numbers decrease, or you experience no shows on the day of your function.
- Even though there is a fixed menu a limited number of meals may be supplied by St Andrews Hotel Fitzroy to guests with special dietary requirements. The client must inform St Andrews Hotel Fitzroy of any special dietary requirements.

## BEVERAGES

Basic beverages consist of tap beer, bottled house wine, champagne, soft drink and juices and are included in the function fee only when an inclusive package has been selected. When an inclusive package has not been selected beverages are charged on a consumption basis at current bar prices and a minimum spend of \$25pp will apply.

- Basic beverages will be supplied for a maximum continuous period of \_\_\_\_\_ hours.
- Additional beverages may be purchased by guests at the bar at current bar prices.

## STAFF AND SECURITY

St Andrews Hotel Fitzroy will provide adequate waiting and reception staff. Security staff will be provided by St Andrews Hotel Fitzroy if deemed necessary at the expense of the client.

## DECORATIONS AND FLORAL ARRANGEMENTS

St Andrews Hotel Fitzroy will supply floral arrangements that are standard for each function as discussed with the function coordinator. Other specific decorations and floral arrangements that may be required by the client will be at the client's expense.

## FUNCTION FEE

The function fee is \$\_\_\_\_\_ per function guest for food only or food and beverage packages is payable as follows:

- A deposit of \$500.00 payable upon the signing of this agreement. This deposit is non-refundable and non-transferable.
- A 10% surcharge applies on Sundays and a 15% surcharge applies on Public Holidays.
- The balance of the function fee is payable 5 business days prior to the function date by cash, direct deposit or credit card. Credit card payments will incur a credit card transaction fee based on the function fee payable multiplied by 1.65% for Visa, MasterCard and Amex cards. If the period between the date of the Agreement and the function date is more than 6 months a price increase may be imposed (see additional conditions). If the function fee is not paid strictly on time the client must pay interest on the amount outstanding from the date it was due until the date the outstanding amount is paid at the rate equal to 2% higher than the rate prescribed by the Penalty Interest Rates Act at the time of default. If any payments are not made on time St Andrews Hotel Fitzroy may treat the client as having cancelled the function and the deposit paid will be forfeited to St Andrews Hotel Fitzroy.

## ADDITIONAL CONDITIONS

### 1. Price Increase

If the period between the date of this Agreement and the function date is more than 6 months St Andrews Hotel Fitzroy may at its discretion increase the fee payable in the same proportion as the increase in the Consumer Price Index for Melbourne published by the Australian Bureau of Statistics between the date of the Agreement and the date upon which St Andrews Hotel Fitzroy proposes to increase the fee payable under this clause (“price increase”). In some cases these price increases are already stated in the function packages.

St Andrews Hotel Fitzroy will give written notice to the client prior to imposing a price increase.

### 2. Cancellation

If the client cancels the function less than six (6) months before the function date the entire deposit will be forfeit to St Andrews Hotel Fitzroy.

If the client cancels the function less than twelve (12) months but more than six (6) months before the function date 50% of the deposit will be forfeit to St Andrews Hotel Fitzroy.

If the client cancels the function more than twelve (12) months before the function date the deposit will be refunded in full to the client less \$50.00 retained by St Andrews Hotel Fitzroy as an administration fee.

### 3. Damage to the Venue

The client accepts responsibility for any damage to St Andrews Hotel Fitzroy, its surrounds, fittings and equipment caused by you, your guests or invitees, employees or contractors and you will, on demand, pay the full amount for any repairs, replacements or other financial loss resulting from that damage.

### 4. Right to exclude

We reserve the right to exclude or eject any person or persons from St Andrews Hotel Fitzroy for any reason whatsoever without liability.

### 5. External service providers

You may only engage another person to provide a service at St Andrews Hotel Fitzroy in connection with your function with our prior consent and providing that person holds insurance which is satisfactory to us. Our consent may be withheld in our absolute discretion.

### 6. Use of the St Andrews Hotel Fitzroy

You cannot use St Andrews Hotel Fitzroy for any purpose other than the Type of Function stated. You will comply with our directions and policies in respect of your use of St Andrews Hotel Fitzroy and your use of St Andrews Hotel Fitzroy must not obstruct ordinary business activities in any other area of the premises of which St Andrews Hotel Fitzroy forms a part. We reserve the right to veto the use of any unauthorized photographs or film shot in or around St Andrews Hotel Fitzroy.

### 7. Indemnity

The client indemnifies St Andrews Hotel Fitzroy for any loss, theft or damage sustained or suffered by St Andrews Hotel Fitzroy as a result of the actions of the function guests.

The client indemnifies St Andrews Hotel Fitzroy against all loss, theft and damages suffered or incurred by any guest including but not limited to personal injury damage to property and economic loss unless that loss or damage is suffered as a direct result of the negligence of St Andrews Hotel Fitzroy.

St Andrews Hotel Fitzroy is not liable for any loss, theft or damage suffered or incurred by the client or any other person that such loss, theft or damage is due to circumstances beyond the control of St Andrews Hotel Fitzroy including acts of God, strikes and power failures.

## SIGNATURES:

Signed by/for the Client on        /        /

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Client

Signed by/for The Venue on        /        /

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The Venue // St Andrews Hotel – Fitzroy